

# Blissfield River Raisin Festival

## Home Based Merchant Vendor Registration and Rules

**Bachmayer and Ellis Parks, Blissfield, MI**  
**Festival Dates and Hours of Operation:**

Thursday, [5PM-10PM]

Friday, [12PM-10PM]

Saturday, [12PM-10PM]

This is a two and a half day outdoor booth rental

**To confirm space availability, contact:**

[rrf.vendors@gmail.com](mailto:rrf.vendors@gmail.com)

**Email is the preferred method of contact**, as it is difficult to answer our phones during the workday. However, if you do call, please **leave a message** so we may get back to you as soon as possible.

RICK ALLEN (517)605-0506

If any section of this contract is breached, you will be dismissed early with NO REFUNDS.

**Booth fee is non-refundable after the 2<sup>nd</sup> Saturday in June.**

No teardown will be permitted prior to the end of the Festival Hours. The Festival assumes no responsibility for any lost, damaged, or stolen articles. The Festival retains the right to reject any vendor. Exhibitors are responsible for their own sales tax, licenses, and fees.

**Return registration with check payable to:**

**River Raisin Festival Vendors**

**P.O. Box 136**

**Blissfield, MI 49228**

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**PRICING**

**Booth**

\*\*\*Payment by check, money order, or cashier's check only\*\*\*

\*Credit Cards and cash are **NOT** an acceptable form of payment\*

10' x 10'	\$100
Over 10'	E-mail for pricing

This is an outdoor event. We do not provide tents, tables, or chairs.

Your spot will only allow for one open side, facing the walkway. Accommodations will not be made to expand your display.

Booth dimensions are 10 feet deep and 10 feet long.

Booth location will be determined by the vendor chairs, and Relocation is prohibited. (The chairs organize the festival grounds in a manner that will benefit the sales and purchasing experience for all vendors and patrons).

**Booth extensions [roaming vendor carts and roaming salesmen] prohibited.** You are not entitled to reminders of this regulation; if you violate this rule, you will be asked to leave with no refund of booth fees or security deposit.

Security will be provided daily, as well as overnight to ensure the safety of our vendors and patrons. However, detachable sides are recommended on tents to deter any vandalism and/or weather damage to product overnight.

Vendors may choose to either leave any/ all product at their booth location overnight, or pack up their product. After the hours of operation each day vehicles may be allowed on festival grounds to load their product to transport.

**PRICING**

**Security Deposit**

\*\*\*Payment by check, money order, or cashier's checks only\*\*\*

\*Credit Cards and cash are **NOT** an acceptable form of payment\*

Home Based Merchant Vendor	\$25
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Security deposits **required** in addition to booth price.  
[i.e. booth price of \$100 + security deposit \$25 = total \$125]

Booth spaces will not be designated without the required security deposit.

**Security deposits should be written as a separate check.**

Security deposit checks can be picked up at the hospitality tent following ticket drop prize pick-up on Saturday night, before 10:00pm. If they are not picked-up at that time your security deposit will be forfeited.

Following the designated hours of operation of the festival, security deposit checks can be picked up at the hospitality tent following ticket drop prize pick-up on Saturday night before 10:00pm. If they are not picked-up at that time your security deposit will be forfeited

**PRICING**

**Electric**

\*\*\*Payment by check, money order or cashier's check only\*\*\*

No credit cards or cash will be accepted as payment

Electricity	\$20
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100' outdoor extension cord required for electrical access. We have a hardware store on the west side of town if additional supplies are required to meet this need upon arrival.

Electricity must be requested on application, it *will not be provided after arrival at the park.*

There is limited lighting provided by the park. Lights will be turned off on Friday night during the fireworks show [approximately 10:00 PM].

Electric fee is in addition to the booth price AND security deposit.

[i.e. If you require a 10'x10' booth with electricity, the fees are:

$$\$100 + \$20 + \$25 = \$145$$

Electric fee can be written into the check for booth fees [i.e.  $\$100 + \$20 + \$25 = \$145$ ]

### **PRICING SUMMARY**

Cash or cashier's check only after the 2<sup>nd</sup> Saturday in June.

**ALL FEES DUE PRIOR TO SET-UP.**

Checks can be written as follows.

1. Booth fee [+ electricity if necessary]
2. Security deposit

**PAYMENT BY CHECK, MONEY ORDER, OR CASHIER'S CHECK ONLY-** No credit cards or cash will be accepted as payment method.

### **SET-UP**

Set-up times are as follows:

Thursday	1:00 PM - 5:00 PM
Friday	9:00 AM - 12:00 PM*

**\*Must be set-up, ready to operate by hours of operation listed on page 1.**

Merchant, craft, and non-profit vendors are not required to be on park grounds for set-up or operation on Thursday, however our carnival and food vendors will be open.

The festival officially begins Thursday at 5 PM. After this time, no vehicles will be permitted on park grounds. Vendors must abide by festival hours.

The parade will be Saturday morning at 10 AM and the festival will officially begin at 11 AM this day.

Tear-down can begin after 10:30 on Saturday night. Many patrons will still be walking through the park, please be considerate.

## **Parking**

### **Parking for all patrons and vendors is off-site.**

To set-up, vendors may drive on premises and drop off any equipment or merchandise necessary to operate for the day. Vendors may also bring vehicles down to their booth following hours of operation each day to tear-down [if they wish] upon leaving for the night.

A local church on 223- adjacent to the park grounds, graciously offers handicapped parking on a first-come, first-served basis to handicapped vendors and patrons.

The River Raisin Festival Committee reserves the right to have any vehicles towed which are parked on festival grounds once hours of operation begin.

If space allows, and weather permitting, the festival committee MAY designate vendor parking in an unused section of the festival grounds. This opportunity is not guaranteed, but if possible will first be offered to vendors, then used as additional handicapped parking.

## **Off-Site Parking**

A free village parking lot east of the park is open on a first-come first-served basis. This parking lot can be seen from the traffic light downtown, and is a short walk from park grounds.

Parking is available on side streets surrounding park grounds as posted signs and temporary police orders allow.

Some businesses or community members may open up private parking lots and charge a fee for convenience of parking- this is in no way affiliated with the Festival or its committee.

# Campers

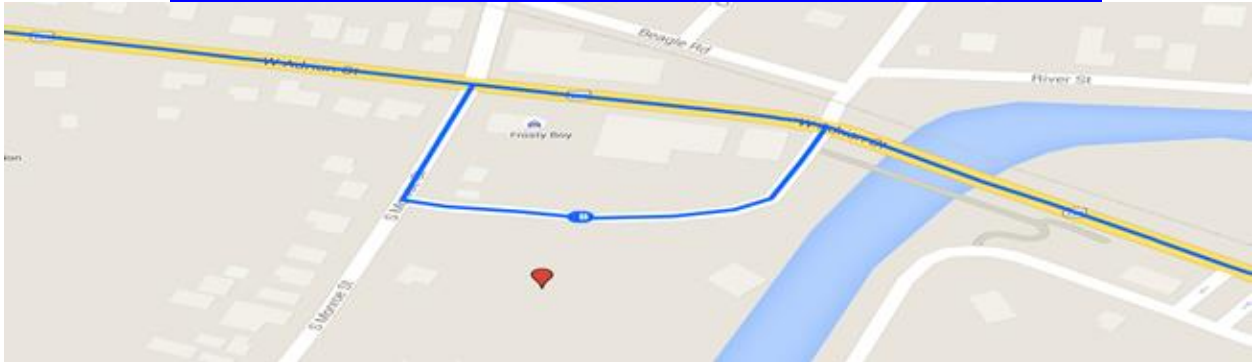
If you are planning on bringing an RV/ camper to stay locally, we have included a few suggestions for campgrounds and parks in the surrounding area, and an approximate time from location to our park grounds:

- Monroe Co./ Toledo North KOA (17 min)
- Totem Pole Park (20 min)
- Pirolli Park (17 min)

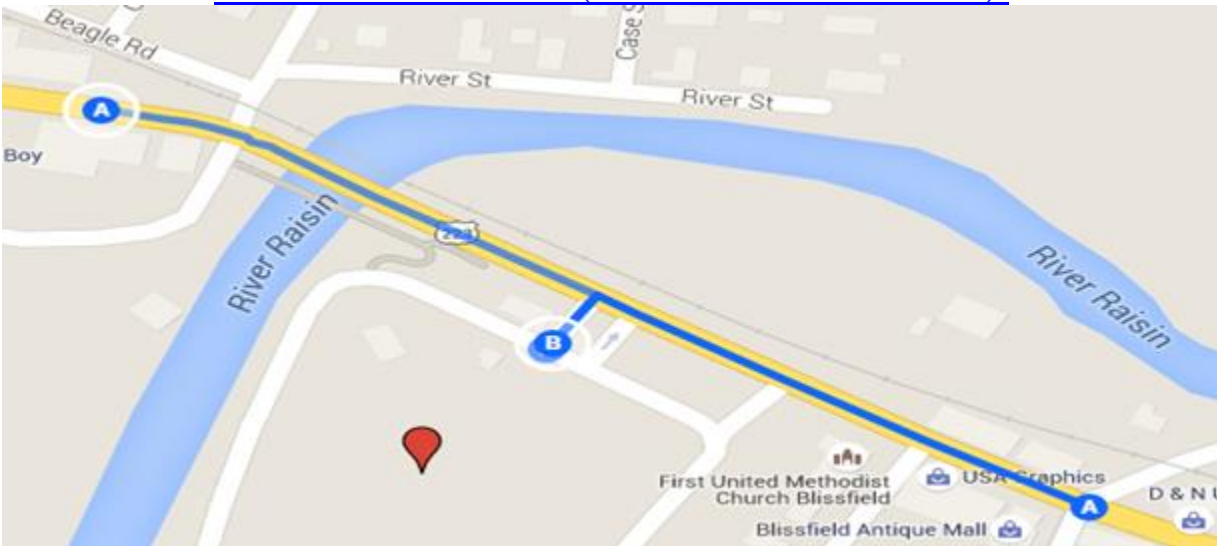
## Location



## Entrances to Bachmayer Park (West side of River Raisin):



## Entrance to Ellis Park (East side of River Raisin):



## RULES

Rules and regulations set by the River Raisin Festival Committee must be abided by, in our best attempt to keep all vendors and patrons safe and happy with their experience. Rules are as follows:

All fees are due prior to set-up.

No sales of guns, ammunition, knives, or other weapons permitted.

No roaming vendors (i.e No roaming carts, vendors must stay in designated areas).

No booth relocation. The park is organized in a way to benefit everyone involved.

Parking is offsite. No vehicles will be permitted in the park after Thursday afternoon.

All vendors must abide by festival hours.

Sites must be reserved by Sunday, June 24.

A 100' outdoor extension cord AND fee is required for electrical access.

No teardown will be permitted prior to the end of the Festival Hours.

The Festival assumes no responsibility for any lost or stolen articles.

The Festival retains the right to reject any vendor.

Exhibitors are responsible for their own sales tax, licenses, and fees.

Any breach of contract will result in forfeiture of your security deposit.

Be respectful and have fun!

# VENDOR REGISTRATION

**REMINDER:** DOUBLE CHECK THE ACCEPTED PAYMENT OPTIONS.

## BOOTH SIZE

Check one:

	10 x 10 \$100
	Larger Call for Price

## ELECTRICITY

Check one:

	Yes \$20.00
	No



Total Payment 1: \_\_\_\_\_ (Booth fee, optional electrical access)

**SECURITY DEPOSIT:**

	Required (\$25)
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**Reminder: Home based merchants may split payments in two,**

**[i.e. \$50 + \$25 (deposit) + \$20 (electricity) = \$95**

**Balance due June 24<sup>th</sup>. No set-up without full Payment**

Total Payment 2 [NO CASH ACCEPTED]: \_\_\_\_\_ (Security Deposit)

Registrant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Email: \_\_\_\_\_

Type of display/activity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I hereby confirm that I have read and accepted all terms and conditions presented in this contract.

Committee Use Only: Booth Fee: \_\_\_\_\_ Security Deposit: \_\_\_\_\_ Electricity: \_\_\_\_\_