Blissfield River Raisin Festival
Craft Vendor Registration and Rules

Bachmayer and Ellis Parks, Blissfield, MI

Festival Days and Hours of Operation:
Thursday, [5-10PM]
Friday, [12PM-10PM]
Saturday, [12PM-10PM]

This is a two and a half day outdoor booth rental

To confirm space availability, contact:
rrf.vendors@gmail.com
Email is the preferred method of contact, as it is difficult to answer our phones during the workday. However, if you do call, please leave a message so we can get back to you as soon as possible.
Rick Allen (517)605-0506

If any section of this contract is breached you will be dismissed early with NO REFUNDS. Booth fee is non-refundable after June 14th.

No teardown will be permitted prior to the end of the Festival Hours. The Festival assumes no responsibility for any lost, damaged or stolen articles. The Festival retains the right to reject any vendor. Exhibitors are responsible for their own sales tax, licenses, and fees.

Return application with check payable to: River Raisin Festival (Notated as Vendor)
River Raisin Festival P.O. Box 136
Blissfield, MI 49228

WHAT IS A CRAFT VENDOR?

Craft: /kraft/ (noun); an activity involving skill in making things by hand.

You are a craft vendor if;

1. The items you sell are made by hand.
2. You purchase items, but then transform them into something even better.
3. You can show images of the item as it is being made.
4. The items you sell are one of a kind and/or unusual.

PRICING

Booth Fees

Payment by check, money order, or cashier's check only

Credit Cards and cash are NOT acceptable forms of payment

10' x 10'	$75
10' x 20'	$150
Over 20'	E-mail for pricing

This is an outdoor event. We do not provide tents, tables, or chairs.

Your spot will only allow for one open side, facing the walkway. Accommodations will not be made to expand your display.

Booth dimensions are 10 feet deep and 10 or 20 feet long.

Booth location will be determined by the vendor chairs. Relocation is prohibited. (We work hard to organize the festival grounds in a way that will benefit every attendee.)

Booth extensions [roaming vendor carts and roaming salesmen] prohibited. You are not entitled to reminders of this regulation; if you violate this rule, you will be asked to leave with no refund of booth fees or security deposit.

Booth spaces are designated on a first-come-first-served basis

Security will be provided daily, as well as overnight to ensure the safety of our vendors and patrons. However, detachable sides are recommended on tents to deter any vandalism and/or weather damage to product overnight.

Electricity

Payment by check, money order or cashier's check only
No credit cards or cash will be accepted as payment

Electricity	$20

100' outdoor extension cord required for electrical access. We have a hardware store on the west side of town if additional supplies are required to meet this need upon arrival.

Electricity must be requested on application, it will not be provided after arrival at the park. All spots are designated based on vendor distance from electrical source as necessary.

There is limited lighting provided by the park. Lights will be turned off on Friday night during the fireworks show [approximately 10:00 PM].

Electric fee is in addition to the booth price.

[i.e. If you require a 10'x10' booth with electricity, the fees are:
$75 + $20 = $95

Electric fee can be written into the check for booth fees [i.e. $75 + $20 = $95]

PRICING SUMMARY

ALL FEES DUE PRIOR TO SET-UP.
Checks must be written as follows:
Booth fee [+ electricity if necessary]
PAYMENT BY CHECK, MONEY ORDER, OR CASHIER'S CHECK ONLY- No credit cards or cash will be accepted as payment methods.

SET-UP

Set-up times are as follows:

Thursday	10:00 AM - 5:00 PM
Friday	10:00 AM - 12:00 PM*

*Must be set-up, ready to operate by hours of operation listed on page 1.

Merchant, craft, and non-profit vendors are not required to be on park grounds for set-up or operation on Thursday, however our carnival and food vendors will be open.

The festival officially begins Thursday at 5 PM. After this time, no vehicles will be permitted on park grounds. Vendors must abide by festival hours.

The parade will be Saturday morning at 10:30 AM and the festival will officially begin at 11 AM this day.

Tear-down can begin after 10:30 on Saturday night. Many patrons will still be walking through the park, please be considerate.

Parking

Parking for all patrons and vendors is off-site.

To set-up, vendors may drive on premises and drop off any equipment or merchandise necessary to operate for the day. Vendors may also bring vehicles down to their booth following hours of operation each day to tear-down [if they wish] upon leaving for the night.

A local church on 223, adjacent to the park grounds, graciously offers handicapped parking on a first-come, first-served basis to handicapped vendors and patrons.
The River Raisin Festival Committee reserves the right to have any vehicles towed which are parked on festival grounds once hours of operation begin.

If space allows, and weather permitting, the festival committee MAY designate vendor parking in an unused section of the festival grounds. This opportunity is not guaranteed, but if possible will first be offered to vendors, then used as additional handicapped parking.

Off-Site Parking

A free village parking lot east of the park is open on a first-come first-served basis. This parking lot can be seen from the traffic light downtown, and is a short walk from park grounds.

Parking is available on side streets surrounding park grounds as posted signs and temporary police orders allow.

Some businesses or community members may open up private parking lots and charge a fee for convenience of parking - this is in no way affiliated with the Festival or its committee.

Campers

If you are planning on bringing an RV/ camper to stay locally, we have included a few suggestions for campgrounds and parks in the surrounding area, and an approximate time from location to our park grounds:

Monroe Co./ Toledo North KOA (17 min)
Totem Pole Park (20 min)
Pirolli Park (17 min)

Entrances to Bachmayer Park 113 S. Monroe St Blissfield, MI 49228 (West of River Raisin)
VENDORS USE SOUTH (SECOND) ENTRANCE

Entrance to Ellis Park 223 W. Adrian St. Blissfield MI 49228 (East of River Raisin)

RULES

Rules and regulations set by the River Raisin Festival Committee must be abided by, in our best attempt to keep all vendors and patrons safe and happy with their experience. Rules are as follows:

All fees are due prior to set-up.

No sales of guns, ammunition, knives, or other weapons permitted.

No roaming vendors (i.e No roaming carts, vendors must stay in designated areas).

No booth relocation. The park is organized in a way to benefit everyone involved.
Parking is off-site or in designated site. No vehicles will be permitted in the park during hours of operation.

All vendors must abide by festival hours.

If it is discovered that you have provided falsified information to obtain craft vendor status when you indeed are not, you will be asked to pay the difference and will be required to forfeit your security deposit.

A 100' outdoor extension cord AND fee is required for electrical access.

No teardown will be permitted prior to the end of the Festival Hours.

The Festival assumes no responsibility for any lost, stolen or damaged articles.

The festival retains the right to reject any vendor.

Exhibitors are responsible for their own sales tax, license, and fees.

Any breach of contract will result in forfeiture of your security deposit.

CRAFT REGISTRATION

Booth Size (Check One)

	10’ x 10’ $75.00
	10’ x 20’ $150.00
	Over 20’ Contact for price

Electricity (Check One)

	YES	$20.00
	NO	NA

REMINDER: DOUBLE CHECK THE ACCEPTED PAYMENT OPTIONS

Total Payment: _____ (Booth fee, optional electrical access)

Registrant Name:_____

Business Name:_____

Address:_____

City:_____ State:_____ Zip Code:_____

Phone 1:_____ Phone 2:_____

Email:_____

Type of display/activity:_____

_____ _

Signature Date

I hereby confirm that I have read and accepted all terms and conditions presented in this contract.

Committee Use Only:

Booth Fee:_____ Electricity:_____